



BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

To Members of the Council

27th January 2021

You are hereby summoned to attend an online meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 1st February 2021 at 7.30 p.m.

This will be a “virtual meeting” using Zoom Video Conferencing in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public and press are welcome to attend. Zoom meeting ID 4545690390 Password Benwick

Yours truly

Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

184/20-21 **Apologies for Absence**

185/20-21 **Declarations of Interest**

Councillors to declare any interests in respect of any item to be discussed at this meeting:-

- a) Disclosable Pecuniary Interest
- b) Non-Pecuniary Interest
- c) Sensitive Pecuniary Interest

186/20-21 **PUBLIC TIME**

187/20-21 **Confirmation of Minutes**

To sign and approve the Minutes of the Meeting held on 4th January 2021

188/20-21 **Matters Arising**

Flaking paint on Whittlesey Road Bridge reported to Highways (21/01/2021), Highways investigating (26/01/2021).

189/20-21 **County & District Councillors Reports**

Reports from County and District Councillors

190/20-21 **Street Lighting**

- a) To discuss and agree options regarding street lighting maintenance contract

191/20-21 **Defibrillator**

To discuss and agree actions with regard to school request for the upkeep of the village defibrillator

192/20-21 **Police Report**

To discuss and agree actions in relation to new Police Engagement Proposal following meeting attended by Cllr Chapman

193/20-21 **Benwick In Bloom**

- a) To update on project of siting of animals on The Pound, including a fence

194/20-21 **Income & Expenditure**

- a) Bank Interest rec'd £153.31

- b) Members to consider and approve the following accounts for payment

Tivoli	Cemetery Maintenance	£133.31
CGM Landscapes	Verge Cutting	£44.48
J Richardson	Admin – 24/01/2021	£368.96
J Richardson	Expenses Reimbursement	£14.39
TOTALS		£561.14

- c) Clerk to report on the January Bank Balances and reconciliation statement
- d) Clerk to report on the Budget v Performance up to end Dec 2020
- e) To discuss and agree allocation of Earmarked Reserve funds

195/20-21 Website

To update on future Parish Council website hosting following notice given by BT that the free hosting currently used will cease in May 2021.

196/20-21 Cemetery & Verges Grass Cutting Contracts

Update on the renewal of the Cemetery and Verges Grass Cutting Contracts in April 2021

197/20-21 Utilising road verges for biodiversity & habitat

To discuss and agree any actions required CCC Road Verge Management Enquiry

198/20-21 Burial/Cemetery

- a) To discuss and agree quotes for the planting of a screening hedge between the Cemetery and Allotments
- b) To discuss and agree use of allotments
- c) To discuss and agree update to Burial/Cemetery Regulations

199/20-21 Annual Parish Assembly

To discuss and agree date and time for holding the Annual Parish Assembly between 1 March 2021 and 1 June 2021 at a time no earlier than 6p.m

200/20-21 Correspondence

- a) Rural Services Network, bulletin (emailed 06/01/2021, 12/01/2021, 19/01/2021, 26/01/2021)
- b) FDC Press releases (emailed 04/01/2021, 06/01/2021, 13/01/2021, 19/01/2021, 26/01/2021)
- c) A47 Guyhirn Project Update (emailed 06/01/2021)
- d) CAPALC January Bulletin (emailed 06/01/2021)
- e) NALC Chief Executive Bulletin (emailed 11/01/2021, 19/01/2021, 26/01/2021)
- f) Scam Partnership News (emailed 11/01/2021, 19/01/2021)
- g) CPRE Newsletter (emailed 19/01/2021)
- h) Census 2021 information (emailed 19/01/2021)
- i) Cambs Acre information (emailed 19/01/2021)
- j) Roadworks & events bulletin 16th - 31st January 2021 (emailed 19/01/2021)
- k) CCC Consultation on Our Local Validation List Requirements (emailed 26/01/2021)
- l) IHMC December Incident Report (emailed 26/01/2021)
- m) Volunteer Support (emailed 26/01/2021)

201/20-21 Motion to exclude Press & Public

202/20-21 Vacancy of Clerk

- a) To discuss and agree next steps re interviewing etc
- b) To discuss Clerks review of paperwork stored and proposals for archiving and destruction

203/20-21 Agenda Items/Next Meeting

The date of the next Parish Council Meeting will be Monday 1st March 2021. Items to be included on Agenda should be with the Clerk by Monday 22nd February 2021